

**Item 1: Cover Page  
Part 2A of Form ADV: Firm Brochure  
November 2021**



**Wealth Management**

**50 Washington Street  
Westborough, MA 01581  
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Chief Compliance Officer**

This brochure provides information about the qualifications and business practices of AAF Wealth Management, LLC. If you have any questions about the contents of this brochure, please contact us by telephone at 508-366-9100 or email [Ahammond@aafwealth.com](mailto:Ahammond@aafwealth.com). The information in this brochure has not been approved or verified by the United States Securities and Exchange Commission or by any State Securities Authority. Additional information about AAF Wealth Management, LLC is also available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

Please note that the use of the term "registered investment adviser" and description of AAF Wealth Management, LLC and/or our associates as "registered" does not imply a certain level of skill or training. You are encouraged to review this Brochure and Brochure Supplements for our firm's associates who advise you for more information on the qualifications of our firm and our employees.

## Item 2: Material Changes

AAF Wealth Management, LLC is required to make clients aware of information that has changed since the last annual update to the Firm Brochure (“Brochure”) and that may be important to them. Clients can then determine whether to review the brochure in its entirety or to contact us with questions about the changes.

Since the last annual amendment filed on 03/05/2021, the following changes have been made:

- In June 2021, our firm changed our name from AAFCPAs Wealth Management, LLC to AAF Wealth Management, LLC.

## Item 3: Table of Contents

Item 1: Cover Page for Part 2A of Form ADV: Firm Brochure.....	1
Item 2: Material Changes to Our Part 2A of Form ADV: Firm Brochure.....	2
Item 3: Table of Contents .....	3
Item 4: Advisory Business .....	4
Item 5: Fees & Compensation.....	7
Item 6: Performance-Based Fees & Side-By-Side Management.....	10
Item 7: Types of Clients & Account Requirements.....	10
Item 8: Methods of Analysis, Investment Strategies & Risk of Loss.....	10
Item 9: Disciplinary Information .....	12
Item 10: Other Financial Industry Activities & Affiliations.....	12
Item 11: Code of Ethics, Participation or Interest in Client Transactions & Personal Trading .....	13
Item 12: Brokerage Practices .....	14
Item 13: Review of Accounts or Financial Plans.....	16
Item 14: Client Referrals & Other Compensation .....	17
Item 15: Custody .....	17
Item 16: Investment Discretion.....	18
Item 17: Voting Client Securities.....	18
Item 18: Financial Information.....	18

## Item 4: Advisory Business

We are dedicated to providing individuals and other types of clients with a wide array of investment advisory services. Our firm is a Limited Liability Company formed in the State of Massachusetts. Our firm has been in business since February 2001, and an investment adviser since 2012. Our firm is owned by AAFCPAs, Inc.

### **Advisory Services We Offer**

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#### **Asset Management:**

We emphasize continuous and regular account supervision. As part of our asset management service, we generally propose an investment portfolio, consisting of individual stocks or bonds, exchange traded funds (“ETFs”), options, mutual funds and other public and private securities or investments. The client’s individual investment strategy is tailored to their specific needs and may include some or all of the previously mentioned securities. Each portfolio will be initially designed to meet a particular investment goal, which we determine to be suitable to the client’s circumstances. Each client shall also have the opportunity to place reasonable restrictions on the types of investments to be held in the portfolio.

Once the appropriate portfolio has been determined and agreed upon, we will work with the client to establish or transfer investment accounts so we can manage the client’s investment portfolio. Once the relevant accounts are under our management, we review the client’s investment portfolio at least quarterly and if necessary, rebalance the portfolio based upon the client’s individual needs, stated goals, and objectives.

#### **Sub-Advisor Accounts:**

Under limited circumstances, we may use a third-party platform manager, Envestnet Asset Management, Inc. (“Platform Manager”) or third-party investment advisory firm(s) or individual advisor(s) (“Asset Manager”) to aid in the implementation of the investment portfolio designed by our firm. We feel that it is important for clients to understand that the use of a Platform Manager or Asset Manager will be reserved for unique situations such as clients who specifically request the use of a Platform Manager or Asset Manager and those clients whose accounts are so small that our firm would only be able to continue to act in a fiduciary manner by placing them with a Platform Manager or Asset Management. This is not a add-on service or one that we will regularly recommend.

In these limited situations, before we select or agree to using a Platform Manager or Asset Manager for the client’s accounts, we will ensure that the chosen party is properly licensed or registered. We will not offer advice on any specific securities or other investments in connection with this limited aspect of our service service. We will, however, provide initial due diligence on the Platform Manager or Asset Manager and ongoing reviews of their management of client accounts. We will also periodically review reports provided to clients by the Platform Manager or Asset Manager at least annually. We will also contact clients from time to time to review their financial situation and objectives, communicate information to the Platform Manager or Asset Manager as warranted, and assist clients in understanding and evaluating the services provided by the Platform Manager or Asset Manager. Clients working with a Platform Manager or Asset Manager should also be aware that they, and not our firm, may periodically

rebalance or adjust the client's accounts. If the client experiences any significant changes to his/her financial or personal circumstances, investment objectives, or account restrictions that could affect their financial standing, the client must notify us so that we can consider such information in managing the client's investments and whether the Platform Manager or Asset Manager is still appropriate for their situation.

### **Pension Consulting:**

We provide pension consulting services to employer plan sponsors plan trustees on an one time/ongoing basis. Generally, such pension consulting services consist of assisting employer plan sponsors in establishing, monitoring and reviewing their company's participant-directed retirement plan. As the needs of the plan sponsor dictate, areas of advising could include: investment options, plan structure and participant education. Pension Consulting services typically include:

- Establishing an Investment Policy Statement – Our firm will assist in the development of a statement that summarizes the investment goals and objectives along with the broad strategies to be employed to meet the objectives.
- Investment Options – Our firm will work with the Plan Sponsor to evaluate existing investment options and make recommendations for appropriate changes.
- Investment Monitoring – Our firm will be available to monitor the performance of the investments and notify the client in the event of over/underperformance and in times of market volatility.

In providing services for pension consulting, we do not provide any advisory services with respect to the following types of assets: employer securities, real estate (excluding real estate funds and publicly traded REITS), participant loans, non-publicly traded securities or assets, other illiquid investments, or brokerage window programs (collectively, "Excluded Assets"). All pension consulting services shall be in compliance with the applicable state laws regulating retirement consulting services. This applies to client accounts that are pension or other employee benefit plans ("Plan") governed by the Employee Retirement Income Security Act of 1974, as amended ("ERISA"). If the client accounts are part of a Plan, and we accept appointments to provide our services to such accounts, we acknowledge that we are a fiduciary within the meaning of Section 3(21) of ERISA (but only with respect to the provision of services described in section 1 of the Pension Consulting Agreement).

### **Financial Planning & Consulting:**

We provide a variety of financial planning and consulting services to individuals, families, non-profits, foundations and other clients regarding the management of their financial resources based upon an analysis of the client's current situation, goals, and objectives. Generally, such financial planning services will involve preparing a financial plan or rendering a financial consultation for clients based on the client's financial goals and objectives. This planning or consulting may encompass one or more of the following areas: Investment Planning, Retirement Planning, Estate Planning, Charitable Planning, Education Planning, Cash Flow Analysis, Corporate and Personal Tax Planning, Corporate Structure, Real Estate Analysis, Mortgage/Debt Analysis, Insurance Analysis, Lines of Credit Evaluation, Business and Personal Financial Planning.

Our written financial plans or financial consultations rendered to clients usually include general recommendations for a course of activity or specific actions to be taken by the clients. For example, recommendations may be made that the clients begin or revise investment programs, create or revise

wills or trusts, obtain or revise insurance coverage, commence or alter retirement savings, or establish education or charitable giving programs. It should also be noted that we refer clients to an accountant, attorney or other specialist, as necessary for non-advisory related services. For written financial planning engagements, we provide our clients with a written summary of their financial situation, observations, and recommendations. For financial consulting engagements, we usually do not provide our clients with a written summary of our observations and recommendations as the process is less formal than our planning service. Plans or consultations are typically completed within six (6) months of the client signing a contract with us, assuming that all the information and documents we request from the client are provided to us promptly. Implementation of the recommendations will be at the discretion of the client.

### **AAF Wealth Management Robo – Automated Advisory Services:**

AAF Wealth Management Automated Managed Solution is a discretionary managed relationship powered by a relationship between AAF Wealth Management, LLC and Fidelity Investments. A Wealth Advisor with AAF Wealth Management, LLC will work 1 on 1 with an investor through eMoney to gather and analyze an investor's financial situation, goals, risk tolerance and investment preference. Client will then enroll on an eMoney portal to set up an account and invest the assets. The assets will be continually monitored and adjusted over time. The minimum to enroll in the service is \$100,000.

### **Tailoring of Advisory Services**

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We offer individualized investment advice to clients utilizing our firm's Asset Management services. Additionally, we offer general investment advice to clients utilizing our Financial Planning and Consulting, Pension Consulting and AAF Wealth Management Robo services as well as clients that we refer to a third-party money manager. Each client has the opportunity to place reasonable restrictions on the types of investments to be held in the portfolio. Restrictions on investments in certain securities or types of securities may not be possible due to the level of difficulty this would entail in managing the account. Restrictions would be limited to our Asset Management services. We do not manage assets through our other services.

### **Participation in Wrap Fee Programs**

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Our firm does not offer or sponsor a wrap fee program.

### **Regulatory Assets Under Management**

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As of December 31, 2020, we manage<sup>1</sup> \$266,817,371 on a discretionary basis and \$102,194,263 on a non-discretionary basis.

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<sup>1</sup> Please note that our method for computing the amount of "client assets we manage" can be different from the method for computing "assets under management" required for Item 5.F in Part 1A of Form ADV. However, we have chosen to follow the method outlined for Item 5.F in Part 1A of Form ADV. If we decide to use a different method at a later date to compute "client assets we manage," we must keep documentation describing the method we use and inform you of the change. The amount of assets we manage may be disclosed by rounding to the nearest \$100,000. Our "as of" date must not be more than three months before the date we last updated our Brochure in response to Item 4.E of Form ADV Part 2A.

## Item 5: Fees & Compensation

### How We Are Compensated

#### Asset Management:

For your benefit, we reserve the right to reduce the calculated fee based on the value of certain asset classes.

Assets Under Management	Annual Percentage of Assets Charge
\$0 – \$500,000	1.50%
\$500,001 – \$1,000,000	1.25%
\$1,000,001 – \$2,500,000	1.00%
\$2,500,001 – \$5,000,000	\$23,000 + 0.600% of the Amount Over \$2,500,000
\$5,000,001 – \$10,000,000	\$38,000 + 0.500% of the Amount Over \$5,000,000
\$10,000,001 – \$25,000,000	\$63,000 + 0.375% of the Amount Over \$10,000,000
\$25,000,001 – \$50,000,000	\$119,000 + 0.150% of the Amount Over \$25,000,000
\$50,000,001 +	Negotiable

Our firm assesses an annual advisory fee for asset management services. The advisory fee, which accrues daily, will be deducted quarterly in arrears from your account(s). Fees are negotiable at the sole discretion of the Advisor. Factors affecting the fees charged include the size of the account and complexity of asset structures. Furthermore, Legacy Clients may be offered a different rate based on the terms of previously executed agreements. Alternative payment arrangements, such as a check for the advisory fee are available.

As part of this process, clients are made aware of the following:

- The client's independent custodian sends statements at least quarterly showing the market values for each security included in the Assets and all account disbursements, including the amount of the advisory fees paid to our firm;
- Clients provide authorization permitting us to be directly paid by these terms. We send our invoice directly to the custodian; and
- If we send a copy of our invoice to the clients, it will include a legend urging the comparison of information provided in our statement with those from the qualified custodian.

#### Sub-Advisor Accounts:

For those limited clients who utilize a Platform Manager, their fees will be outlined in the Statement of Investment Selection ("SIS") provided by the Platform Manager. Their total maximum annual advisory fee to be charged for services will not exceed 1.65% and shall be inclusive of our fee. The total advisory fee shall be billed to clients by the Platform Manager. Further, this annualized fee will be billed on a pro-rata basis quarterly in advance based on the value of the account on the last business day of the prior calendar quarter and will be deducted from the Client's managed account by the Platform Manager.

As part of this process, clients are made aware of the following:

- a) The client's independent custodian sends statements at least quarterly showing the market values for each security included in the Assets and all account disbursements, including the amount of the advisory fees paid to our firm;
- b) Clients provide authorization permitting us or the Platform Manager to be directly paid by these terms. We send our invoice directly to the custodian; and
- c) The Platform Manager or our firm depending on the signed agreement will calculate the advisory fees for all fee schedules and deducts them from the client accounts.
- d) If we send a copy of our invoice to the client, it will include a legend urging the comparison of information provided in our statement with those from the qualified custodian.

However, for those limited clients using an Asset Manager, the maximum annual fee charged will be a separate fee to our standard Asset Management service and it may be in addition to the maximum fee published above for this service. Our firm will debit fees for our portion of this arrangement as disclosed in the executed advisory agreement between the client and our firm. The Asset Manager establishes and maintains their own separate billing processes over which we have no control. They will directly bill the client either in advance or in arrears and describe how this works in their separate written disclosure documents. The Asset Manager we recommend will not charge you a higher fee than they would have charged without us introducing you to them.

#### **Pension Consulting:**

We charge on an hourly or flat fee basis or fee based on the percentage of Plan assets under management for pension consulting services. The total estimated fee, as well as the ultimate fee that we charge you, is based on the scope and complexity of our engagement with you. Our hourly fee is \$300. Our flat fees generally range from \$750 to \$10,000. Flat fees will be charged annually for ongoing pension consulting services. The fee-paying arrangements for pension consulting service will be determined on a case-by-case basis and will be detailed in the signed Pension Consulting Agreement.

#### **Financial Planning & Consulting:**

We charge on an hourly or flat fee basis for financial planning and consulting services. The total estimated fee, as well as the ultimate fee that we charge you, is based on the scope and complexity of our engagement with you. Our hourly fees are \$350 for financial advisors, \$150 per hour for para-planners and \$75 for administrative time. Flat fees generally range from \$1,500 to \$10,000. We require a retainer of fifty-percent (50%) of the ultimate financial planning or consulting fee with the remainder of the fee directly billed to you and due to us within thirty (30) days of your financial plan being delivered or consultation rendered to you. In all cases, we will not require a retainer exceeding \$1,200 when services cannot be rendered within 6 (six) months.

#### **Non Profits:**

Work with Non-Profit organization may be eligible for a discount on our consulting and advisory services.

#### **AAF Wealth Management Robo – Automated Advisory Services:**

The annual fee charged for this service is 0.80% of the chosen Accounts' assets under management. Clients utilizing the AAF Wealth Management Robo service will not incur trade, transaction or rebalancing fees. Our firm's advisory fee, which accrues daily, will be deducted quarterly in arrears from

your account(s). Fees are negotiable at the sole discretion of the Advisor. Factors affecting the fees charged include the size of the account and complexity of asset structures. Furthermore, Legacy Clients will be offered a different rate based on the terms of previously executed agreements. Alternative payment arrangements, such as a check for the advisory fee are available. As part of this process, clients understand the following:

- a) Your independent custodian sends statements at least quarterly to you showing the market values for each security included in the Assets and all disbursements in your account including the amount of the advisory fees paid to us;
- b) You provide authorization permitting us to be directly paid by these terms.; and

### **Other Fees:**

Clients will incur transaction charges for trades executed in their accounts by their chosen custodian via individual transaction charges. These transaction fees are separate from our firm's advisory fees and will be disclosed by the chosen custodian. However, clients who opt into electronic delivery of statements or maintain at least \$1 million in assets at Fidelity will not be charged transaction fees for U.S. listed equities and exchange traded funds.

Also, clients will also pay the following separately incurred expenses, which we do not receive any part of: holdings charges imposed by the chosen custodian for certain investments, charges imposed directly by a mutual fund, index fund, or exchange traded fund, which shall be disclosed in the fund's prospectus (i.e., fund management fees, initial or deferred sales charges, mutual fund sales loads, 12b-1 fees, surrender charges, variable annuity fees, IRA and qualified retirement plan fees, and other fund expenses).

Further, for those limited clients who have Platform Manager accounts that fall below the minimum account balance required for the Platform Manager, a minimum annual platform fee of \$50 will be assessed. Please refer to the Platform Manager's *Managed Account Solutions Terms and Conditions* for account minimums.

### **Termination & Refunds**

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Either party may terminate the advisory agreement signed with our firm for Asset Management services in writing at any time. Upon notice of termination pro-rata advisory fees for services rendered to the point of termination will be charged. For an account terminated intra-quarter, the fees will be based on the value of the account on the last day that our firm managed the account. If advisory fees cannot be deducted, our firm will send an invoice for due advisory fees to the client.

Financial Planning & Consulting clients may terminate their agreement at any time before the delivery of a financial plan by providing written notice. For purposes of calculating refunds, all work performed by us up to the point of termination shall be calculated at the hourly fee currently in effect. Clients will receive a pro-rata refund of unearned fees based on the time and effort expended by our firm.

Either party to a Pension Consulting Agreement may terminate at any time by providing written notice to the other party. Full refunds will only be made in cases where cancellation occurs within five (5) business days of signing an agreement. After five (5) business days from initial signing, either party must

provide the other party thirty (30) days written notice to terminate billing. Billing will terminate 30 days after receipt of termination notice. Clients will be charged on a pro-rata basis, which takes into account work completed by our firm on behalf of the client. Clients will incur charges for bona fide advisory services rendered up to the point of termination (determined as 30 days from receipt of said written notice) and such fees will be due and payable.

### **Commissionable Securities Sales**

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We do not sell securities for a commission. In order to sell securities for a commission, we would need to have our associated persons registered with a broker-dealer. We have chosen not to do so.

## **Item 6: Performance-Based Fees & Side-By-Side Management**

We do not charge performance fees to our clients.

## **Item 7: Types of Clients & Account Requirements**

Types of clients we typically manage accounts on behalf of, include:

- Individuals and High Net-Worth Individuals;
- Trusts, Estates and Charitable Organizations;
- Pension and Profit Sharing Plans; and
- Corporations, Limited Liability Companies, Partnerships and/or other business types.

Our requirements for opening and maintaining accounts or otherwise engaging us:

- Our firm requires a minimum account balance of \$100,000 for our services. Generally, this minimum account balance requirement is not negotiable and would be required throughout the course of the client's relationship with our firm. However, exceptions may be made on a case by case basis at the discretion of management.

Further, Platform Managers utilized by our firm may have minimums to open accounts on their platform.

Additionally, clients who opt into electronic delivery of statements or maintain at least \$1 million in assets at Fidelity will not be charged transaction fees for U.S. listed equities and exchange traded funds.

## **Item 8: Methods of Analysis, Investment Strategies & Risk of Loss**

### **Methods of Analysis**

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We use the following methods of analysis in formulating our investment advice and/or managing client assets:

**Asset Allocation:** Rather than focusing primarily on securities selection, we attempt to identify an appropriate ratio of securities, fixed income, other asset classes and cash suitable to the client's investment goals and risk tolerance. A risk of asset allocation is that the client may not participate in sharp increases in a particular security, industry or market sector. Another risk is that the ratio of securities, fixed income, other asset classes and cash will change over time due to stock and market movements and, if not corrected, will no longer be appropriate for the client's goals. We generally recommend an asset allocation intended to achieve an aggregate blended targeted rate of return with the lowest volatility (standard deviation) utilizing modern portfolio theory. We periodically re-evaluate the appropriateness of a client's asset allocation, considering changes in client's goals or circumstances and will consider rebalancing actual to intended asset allocation generally quarterly.

### **Investment Strategies We Use**

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We use the following strategies in managing client accounts, provided that such strategies are appropriate to the needs of the client and consistent with the client's investment objectives, risk tolerance, and time horizons. We also consider the tax implications for each client among other considerations:

**Fund Manager Selection Methodology:** We utilize a proprietary ranking process to evaluate mutual fund and exchange traded fund (ETF) manager performance. This scoring system incorporates quantitative data to help us select the appropriate investments for client portfolios.

This process incorporates the following information into our investment process:

- Down Capture Ratio
- Up Capture Ratio
- Max Drawdown
- Standard Deviation
- Sharpe Ratio
- Expense Ratio
- Performance

With the assistance of the Morningstar Direct software, we divide all available mutual funds and ETFs into asset class and style groupings. The recommended fund lineup is determined by ranking all available investment options for each asset class within the overall investment portfolio.

Every quarter, the investment lineup is ranked by asset class with updated data and the client's individual funds are ranked on a chart of funds to illustrate how they rank and score in their peer group. As mentioned above, the funds and ETFs are ranked and scored in two different ways:

In addition to the use of Morningstar Direct we also use FI360's Fiduciary Score into our process. From FI360 we take into account:

- Inception Date
- Manager Tenure
- Assets of Investment
- Composition of Portfolio

- Style of Investments
- Net Expense Ratio
- Alpha
- Sharpe
- 1 year Return
- 3 year Return
- 5 year Return

This data is used to determine if a fund manager should be initially selected or replaced in a client's portfolio within each asset class.

**Price to Fair Value Stock Picking Strategy:** The investment portfolio is developed by examining the Morningstar Direct calculation of price to fair value ratio of U.S. individual stocks. We examine all stocks traded on a U.S. stock exchange that have a market capitalization greater than \$25 Billion. All pink OTC market and ADR stocks will be excluded. We examine the current Morningstar Direct price to fair value ratio for all of the stocks and examine other data such as Morningstar's financial health score, dividend history, and earnings history, among others. A portfolio of 10 stocks is created using the stocks that have the lowest price to fair value ratio. Depending on the number of stocks in the portfolio, we will limit the number of stocks in one sector group to 2. Every 12 months we will re-run the analysis and rebalance into a new 10-15 stock portfolio with the stocks that have the lowest Morningstar price to fair value ratio at that time.

**Please Note:** Investing in securities involves risk of loss that clients should be prepared to bear. While the financial markets may increase and your account(s) could enjoy a gain, it is also possible that the financial markets may decrease and your account(s) could suffer a loss. It is important that you understand the risks associated with investing in the financial markets, are appropriately diversified in your investments, and ask us any questions you may have.

## Item 9: Disciplinary Information

There are no legal or disciplinary events that are material to the evaluation of our advisory business or the integrity of our management.

## Item 10: Other Financial Industry Activities & Affiliations

AAFCPAs, Inc., a tax and accounting firm, is the majority owner of our firm. Representatives of our firm may also be CPAs or employees of AAFCPAs, and may provide tax preparation or accounting services. These services are independent of AAF Wealth Management, LLC's financial planning and investment advisory services, and are governed under a separate engagement agreement. The fees for these services are generally billed hourly and are in addition to the client's AAF Wealth Management, LLC fees. The hourly rate varies depending on the complexity of the work conducted. The client has the option of engaging AAFCPAs for tax preparation or accounting services, however, they are under no obligation to do so.

Certain representatives of our firm are also licensed with our affiliated entity, AAFCPAs Insurance, LLC as insurance agents/brokers. In such capacity, they may offer clients fixed insurance products and receive normal and customary fees as a result of insurance sales. Clients are under no obligation to purchase these products. A conflict of interest exists as these insurance sales create an incentive to recommend products based on the compensation representatives and/or our supervised persons may earn. To mitigate this potential conflict, disclosure is made to the client at the time of purchase identifying the nature of the transaction and relationship, the role to be played, and any compensation paid to our representatives. In every case, the interests of the client are placed before that of our representatives.

## Item 11: Code of Ethics, Participation or Interest in Client Transactions & Personal Trading

We recognize that the personal investment transactions of members and employees of our firm demand the application of a high Code of Ethics and require that all such transactions be carried out in a way that does not endanger the interest of any client. At the same time, we believe that if investment goals are similar for clients and for members and employees of our firm, it is logical and even desirable that there be common ownership of some securities.

Therefore, in order to prevent conflicts of interest, we have in place a set of procedures (including a pre-clearing procedure) with respect to transactions effected by our members, officers and employees for their personal accounts<sup>2</sup>. In order to monitor compliance with our personal trading policy, we have a quarterly securities transaction reporting system for all of our associates.

Furthermore, our firm has established a Code of Ethics which applies to all of our associated persons. An investment adviser is considered a fiduciary. As a fiduciary, it is an investment adviser's responsibility to provide fair and full disclosure of all material facts and to act solely in the best interest of each of our clients at all times. We have a fiduciary duty to all clients. Our fiduciary duty is considered the core underlying principle for our Code of Ethics which also includes Insider Trading and Personal Securities Transactions Policies and Procedures. We require all of our supervised persons to conduct business with the highest level of ethical standards and to comply with all federal and state securities laws at all times. Upon employment or affiliation and at least annually thereafter, all supervised persons will sign an acknowledgement that they have read, understand, and agree to comply with our Code of Ethics. Our firm and supervised persons must conduct business in an honest, ethical, and fair manner and avoid all circumstances that might negatively affect or appear to affect our duty of complete loyalty to all clients. This disclosure is provided to give all clients a summary of our Code of Ethics. However, if a client or a potential client wishes to review our Code of Ethics in its entirety, a copy will be provided promptly upon request.

Neither our firm nor a related person recommends to clients, or buys or sells for client accounts, securities in which our firm or a related person has a material financial interest. Related persons of our firm may buy or sell securities and other investments that are also recommended to clients. In order to minimize this conflict of interest, our related persons will place client interests ahead of their own interests and adhere to our firm's Code of Ethics. Further, our related persons will refrain from buying or selling the same securities

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<sup>2</sup> For purposes of the policy, our associate's personal account generally includes any account (a) in the name of our associate, his/her spouse, his/her minor children or other dependents residing in the same household, (b) for which our associate is a trustee or executor, or (c) which our associate controls, including our client accounts which our associate controls and/or a member of his/her household has a direct or indirect beneficial interest in.

prior to buying or selling for our clients in the same day. If related persons' accounts are included in a block trade, our related persons' accounts will be traded in the same manner every time.

Our firm and supervised persons must conduct business in an honest, ethical, and fair manner and avoid all circumstances that might negatively affect or appear to affect our duty of complete loyalty to all clients. This disclosure is provided to give all clients a summary of our Code of Ethics.

## Item 12: Brokerage Practices

### Selecting a Brokerage Firm

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Our firm does not maintain custody of client assets. Client assets must be maintained by a qualified custodian. Our firm seeks to recommend a custodian who will hold client assets and execute transactions on terms that are overall most advantageous when compared to other available providers and their services. The factors considered, among others, are these:

- Timeliness of execution
- Timeliness and accuracy of trade confirmations
- Research services provided
- Ability to provide investment ideas
- Execution facilitation services provided
- Record keeping services provided
- Custody services provided
- Frequency and correction of trading errors
- Ability to access a variety of market venues
- Expertise as it relates to specific securities
- Financial condition
- Business reputation
- Quality of services

With this in consideration, our firm has an arrangement with Fidelity Brokerage Services LLC ("Fidelity"), a qualified custodian from whom our firm is independently owned and operated. Fidelity offers services to independent investment advisers which includes custody of securities, trade execution, clearance and settlement of transactions. Fidelity enables us to obtain many no-load mutual funds without transaction charges and other no-load funds at nominal transaction charges. Fidelity does not charge client accounts separately for custodial services. Client accounts will be charged transaction fees, commissions or other fees on trades that are executed or settle into the client's custodial account. Transaction fees are negotiated with Fidelity and are generally discounted from customary retail commission rates. This benefits clients because the overall fee paid is often lower than would be otherwise.

Fidelity may make certain research and brokerage services available at no additional cost to our firm. Research products and services provided by Fidelity may include: research reports on recommendations or other information about particular companies or industries; economic surveys, data and analyses; financial publications; portfolio evaluation services; financial database software and services; computerized news and pricing services; quotation equipment for use in running software used in investment decision-making; and other products or services that provide lawful and appropriate assistance by Fidelity to our firm in the performance of our investment decision-making responsibilities.

Fidelity does not make client brokerage commissions generated by client transactions available for our firm's use. The aforementioned research and brokerage services are used by our firm to manage accounts. Without this arrangement, our firm might be compelled to purchase the same or similar services at our own expense.

As part of our fiduciary duty to our clients, our firm will endeavor at all times to put the interests of our clients first. Clients should be aware, however, that the receipt of economic benefits by our firm or our related persons creates a potential conflict of interest and may indirectly influence our firm's choice of Fidelity as a custodial recommendation. Our firm examined this potential conflict of interest when our firm chose to recommend Fidelity and have determined that the recommendation is in the best interest of our firm's clients and satisfies our fiduciary obligations, including our duty to seek best execution.

Our clients may pay a transaction fee or commission to Fidelity that is higher than another qualified broker dealer might charge to effect the same transaction where our firm determines in good faith that the commission is reasonable in relation to the value of the brokerage and research services provided to the client as a whole.

In seeking best execution, the determinative factor is not the lowest possible cost, but whether the transaction represents the best qualitative execution, taking into consideration the full range of a broker-dealer's services, including the value of research provided, execution capability, commission rates, and responsiveness. Although our firm will seek competitive rates, to the benefit of all clients, our firm may not necessarily obtain the lowest possible commission rates for specific client account transactions.

### **Soft Dollars**

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Our firm does not receive soft dollars in excess of what is allowed by Section 28(e) of the Securities Exchange Act of 1934. The safe harbor research products and services obtained by our firm will generally be used to service all of our clients but not necessarily all at any one particular time.

### **Client Brokerage Commissions**

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We do not acquire client brokerage commissions (or markups or markdowns). We do not direct client transactions to a particular broker-dealer in return for soft dollar benefits.

### **Brokerage for Client Referrals**

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Our firm does not receive brokerage for client referrals.

### **Directed Brokerage**

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In certain instances, clients may seek to limit or restrict our discretionary authority in making the determination of the brokers with whom orders for the purchase or sale of securities are placed for execution, and the commission rates at which such securities transactions are effected. Clients may seek

to limit our authority in this area by directing that transactions (or some specified percentage of transactions) be executed through specified brokers in return for portfolio evaluation or other services deemed by the client to be of value. Any such client direction must be in writing (often through our advisory agreement), and may contain a representation from the client that the arrangement is permissible under its governing laws and documents, if this is relevant.

We provide appropriate disclosure in writing to clients who direct trades to particular brokers, that with respect to their directed trades, they will be treated as if they have retained the investment discretion that we otherwise would have in selecting brokers to effect transactions and in negotiating commissions and that such direction may adversely affect our ability to obtain best price and execution. In addition, we will inform you in writing that your trade orders may not be aggregated with other clients' orders and that direction of brokerage may hinder best execution.

### **Special Considerations for ERISA Clients**

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A retirement or ERISA plan client may direct all or part of portfolio transactions for its account through a specific broker or dealer in order to obtain goods or services on behalf of the plan. Such direction is permitted provided that the goods and services provided are reasonable expenses of the plan incurred in the ordinary course of its business for which it otherwise would be obligated and empowered to pay. ERISA prohibits directed brokerage arrangements when the goods or services purchased are not for the exclusive benefit of the plan. Consequently, we will request that plan sponsors who direct plan brokerage provide us with a letter documenting that this arrangement will be for the exclusive benefit of the plan.

### **Aggregation of Purchase or Sale**

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We perform investment management services for various clients. There are occasions on which portfolio transactions may be executed as part of concurrent authorizations to purchase or sell the same security for numerous accounts served by our firm, which involve accounts with similar investment objectives. Although such concurrent authorizations potentially could be either advantageous or disadvantageous to any one or more particular accounts, they are affected only when we believe that to do so will be in the best interest of the effected accounts. When such concurrent authorizations occur, the objective is to allocate the executions in a manner which is deemed equitable to the accounts involved. In any given situation, we attempt to allocate trade executions in the most equitable manner possible, taking into consideration client objectives, current asset allocation and availability of funds using price averaging, proration and consistently non-arbitrary methods of allocation.

For information regarding Platform or Asset Manager's trading policies and procedures please see the Platform or Asset Manager's ADV which shall be provided when referred to the Platform or Asset Manager.

## **Item 13: Review of Accounts or Financial Plans**

We review accounts on at least a quarterly basis for our clients subscribing to our Asset Management and AAF Wealth Management Robo service. The nature of these reviews is to learn whether clients' accounts are in line with their investment objectives, appropriately positioned based on market conditions, and investment policies, if applicable.

Only our Financial Advisors will conduct reviews. We may review client accounts more frequently than described above. Among the factors which may trigger an off-cycle review are major market or economic events, the client's life events, requests by the client, etc.

Pension Consulting clients receive reviews of their pension plans for the duration of the pension consulting service. We also provide ongoing services to pension consulting clients where we meet with such clients upon their request to discuss updates to their plans, changes in their circumstances, etc. Pension Consulting clients do not receive written or verbal updated reports regarding their pension plans unless they choose to contract with us for ongoing Pension Consulting services.

Financial Planning clients do not receive reviews of their written plans unless they take action to schedule a financial consultation with us. We do not provide ongoing services to financial planning clients, but are willing to meet with such clients upon their request to discuss updates to their plans, changes in their circumstances, etc. Financial Planning clients do not receive written or verbal updated reports regarding their financial plans unless they separately contract with us for a post-financial plan meeting or update to their initial written financial plan.

## Item 14: Client Referrals & Other Compensation

### **Fidelity Brokerage Services LLC**

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Except for the arrangements outlined in Item 12 of this brochure, we have no additional arrangements to disclose.

### **Referral Fees**

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Our firm does not pay referral fees (non-commission based) to independent solicitors (non-registered representatives) for the referral of their clients to our firm in accordance with Rule 206 (4)-3 of the Investment Advisers Act of 1940.

## Item 15: Custody

Our firm does not have custody of client assets. All of clients receive at least quarterly account statements directly from their custodians. Upon opening an account with a qualified custodian on a client's behalf, we promptly notify the client in writing of the qualified custodian's contact information. If we decide to also send account statements to clients, such notice and account statements include a legend that recommends that the client compare the account statements received from the qualified custodian with those received from our firm. We encourage our clients to raise any questions with us about the custody, safety or security of their assets. The custodians we do business with will send you independent account statements listing your account balance(s), transaction history and any fee debits or other fees taken out of your account.

## Item 16: Investment Discretion

Clients have the option of providing our firm with investment discretion on their behalf, pursuant to an executed investment advisory client agreement. By granting investment discretion, our firm is authorized to execute securities transactions, determine which securities are bought and sold, and the total amount to be bought and sold. Should clients grant our firm non-discretionary authority, our firm would be required to obtain the client's permission prior to effecting securities transactions. Limitations may be imposed by the client in the form of specific constraints on any of these areas of discretion with our firm's written acknowledgement.

## Item 17: Voting Client Securities

We do not and will not accept the proxy authority to vote client securities. Clients will receive proxies or other solicitations directly from their custodian or a transfer agent. In the event that proxies are sent to our firm, we will forward them on to you and ask the party who sent them to mail them directly to you in the future. Clients may call, write or email us to discuss questions they may have about particular proxy votes or other solicitations.

While we do not vote proxies, third-party money managers selected or recommended by our firm may vote proxies for clients. Therefore, except in the event a third-party money manager votes proxies, clients maintain exclusive responsibility for: (1) directing the manner in which proxies solicited by issuers of securities beneficially owned by the client shall be voted, and (2) making all elections relative to any mergers, acquisitions, tender offers, bankruptcy proceedings or other type events pertaining to the client's investment assets.

## Item 18: Financial Information

We are not required to provide financial information in this Brochure because we do not require the prepayment of more than \$1,200 in fees and six or more months in advance, we do not take custody of client funds or securities and we do not have a financial condition or commitment that impairs our ability to meet contractual and fiduciary obligations to clients. Our firm has never been the subject of a bankruptcy proceeding.

**Item 1: Cover Page  
Part 2B of Form ADV: Brochure Supplement  
June 2021**

**Andrew Hammond**



**Wealth Management**

**50 Washington Street  
Westborough, MA 01581  
[aafwealthmanagement.com](http://aafwealthmanagement.com)**

**Firm Contact:  
Carmen Grinkis  
Partner**

This brochure supplement provides information about Andrew Hammond that supplements our brochure. You should have received a copy of that brochure. Please contact Ms. Grinkis if you did not receive AAF Wealth Management, LLC's brochure or if you have any questions about the contents of this supplement. Additional information about Andrew Hammond is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2: Educational Background & Business Experience

### **Educational Background:**

- 1999: SUNY Cortland; BA in Political Science

### **Business Background:**

- 04/2017 – Present      AAF Wealth Management, LLC;  
Chief Compliance Officer & Wealth Advisor
- 10/1999 – 03/2017      Fidelity Investments; Financial Consultant

### **Exams, Licenses & Professional Designations**

- 05/2006: Certified Financial Planner (CFP®)
- 10/2005: Massachusetts Accident and Health or Sickness, Life, Variable Life and Variable Annuity Products Insurance Licensed

### **CERTIFIED FINANCIAL PLANNER (CFP®):**

The CFP® certification is obtained by completing an advanced college-level course of study addressing the financial planning subject areas that the CFP® Board's studies have determined as necessary for the competent and professional delivery of financial planning services, a comprehensive certification exam (administered in 10 hours over a 2-day period) and agreeing to be bound by the CFP® board's standard of professional conduct. As a prerequisite, the individual must have a Bachelor's degree from a regionally accredited United States college or university (or foreign university equivalent) and have at least 3 years of full time financial planning experience (or equivalent measured at 2,000 hours per year). This designation requires 30 hours of continuing education every 2 years and renewing an agreement to be bound by the Standards of Professional Conduct.

**Andrew E. Hammond**

**Year of Birth:** 1976

## Item 3: Disciplinary Information

There are no legal or disciplinary events material to the evaluation of Mr. Hammond.

## Item 4: Other Business Activities

Mr. Hammond is a licensed insurance agent/broker of our affiliated entity, AAFCPAs Insurance, LLC. He may offer clients products and receive normal and customary commissions as a result of these transactions. Clients are under no obligation to purchase these products. A conflict of interest may arise as these commissionable securities sales may create an incentive to recommend products based on the compensation earned. To mitigate this potential conflict, disclosure is made to the client at the time of purchase identifying the nature of the transaction and relationship, the role to be played, and any compensation paid to our representatives. In every case, the interests of the client are placed before that of our representatives.

## Item 5: Additional Compensation

Mr. Hammond does not receive any other economic benefit for providing advisory services in addition to advisory fees.

## Item 6: Supervision

Carmen Grinkis is a Partner at AAF Wealth Management, LLC and as such supervises and monitors Mr. Hammond's activities on a regular basis. Ms. Grinkis reviews all outgoing correspondence for written financial advice that Mr. Hammond provides to his clients. Please contact Ms. Grinkis if you have any questions about Mr. Hammond's brochure supplement at 508-366-9100.

**Item 1: Cover Page  
Part 2B of Form ADV: Brochure Supplement  
June 2021**

**Carmen Grinkis**



**Wealth Management**

**50 Washington Street  
Westborough, MA 01581  
[aafwealthmanagement.com](http://aafwealthmanagement.com)**

**Firm Contact:  
Andrew Hammond  
Chief Compliance Officer**

**This brochure supplement provides information about Ms. Grinkis that supplements our brochure. You should have received a copy of that brochure. Please contact Mr. Hammond if you did not receive AAF Wealth Management, LLC's brochure or if you have any questions about the contents of this supplement. Additional information about Ms. Grinkis is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).**

## Item 2: Educational Background & Business Experience

### **Educational Background:**

- 2000: Duquesne University; PhD in Clinical Psychology
- 1986: Duquesne University ; MA in Clinical Psychology
- 1985: Clark University; BA in Philosophy & Psychology

### **Business Background:**

- 02/2016 – Present      AAF Wealth Management, LLC; Partner & Wealth Advisor
- 09/2016 – Present      AAFCPAs Insurance, LLC; Insurance Manager & Agent
- 02/2010 – Present      Income Protection Partners; Insurance Consultant & Owner
- 12/2013 – 02/2016      U.S. Insurance Brokers; Manager & Agent
- 12/2013 – 02/2016      U.S. Wealth Advisors; Investment Adviser Representative
- 02/2001 – 02/2010      Grinkis Insurance Agency; Insurance Consultant
- 12/2008 – 12/2009      Long-Term Care Insurance Development, Corporate Compensation Plans; Vice President
- 04/2007 – 08/2008      Long-Term Care Insurance Development, Roster Financial; Vice President
- 03/2006 – 02/2008      Future Care Options, LLP; Insurance Consultant & Co-Owner
- 01/2001 – 03/2006      Carmen Grinkis Insurance; Insurance Agent & Consultant, Owner

### **Exams, Licenses & Other Professional Designations:**

- 2013: Certified Financial Planner™ (CFP®)
- 2008: Long-Term Care Partnership Certification
- 2006: Medicare Advantage and Medicare Supplement Certified
- 2005: Rhode Island Life, Health, Accident or Sickness Insurance Licensed
- 2004: CLTC, Certification in Long-Term Care Insurance
- 1997: Massachusetts & Rhode Island Life Accident, Health Insurance Licensed

### **CFP® - Certified Financial Planner™:**

CERTIFIED FINANCIAL PLANNER™ (CFP®) certification is obtained by completing an advanced college-level course of study addressing the financial planning subject areas that the CFP board's studies have determined as necessary for the competent and professional delivery of financial planning services, a comprehensive certification exam (administered in 10 hours over a 2 day period) and agreeing to be bound by the CFP board's standard of professional conduct. As a prerequisite the IAR must have a bachelor's degree from a regionally accredited United States college or university (or foreign university equivalent) and have at least 3 years of full time financial planning experience (or equivalent measured at 2,000 hours per year). This designation requires 30 hours of continuing education every 2 years and renewing an agreement to be bound by the standards of professional conduct.

**Carmen M. Grinkis**

**Year of Birth:** 1964

### Item 3: Disciplinary Information

There are no legal or disciplinary events material to the evaluation of Ms. Grinkis.

### Item 4: Other Business Activities

Ms. Grinkis is a licensed insurance agent/broker of our affiliated entity, AAFCPAs Insurance, LLC. She may offer clients products and receive normal and customary commissions as a result of these transactions. Clients are under no obligation to purchase these products. A conflict of interest may arise as these commissionable securities sales may create an incentive to recommend products based on the compensation earned. To mitigate this potential conflict, disclosure is made to the client at the time of purchase identifying the nature of the transaction and relationship, the role to be played, and any compensation paid to our representatives. In every case, the interests of the client are placed before that of our representatives.

### Item 5: Additional Compensation

We have nothing to disclose in this regard.

### Item 6: Supervision

Andrew Hammond, Chief Compliance Officer of AAF Wealth Management, LLC, supervises and monitors Ms. Grinkis' activities on a regular basis. Mr. Hammond reviews all outgoing correspondence for written financial advice that Ms. Grinkis provides to her clients. Please contact Mr. Hammond if you have any questions about Ms. Grinkis' brochure supplement at 508-366-9100.

**Item 1: Cover Page  
Part 2B of Form ADV: Brochure Supplement  
June 2021**

**Jonathan Bloom**



**Wealth Management**

**50 Washington Street  
Westborough, MA 01581  
[aafwealthmanagement.com](http://aafwealthmanagement.com)**

**Firm Contact:  
Andrew Hammond  
Chief Compliance Officer**

**This brochure supplement provides information about Jonathan Bloom that supplements our brochure. You should have received a copy of that brochure. Please contact Mr. Hammond if you did not receive AAF Wealth Management LLC's brochure or if you have any questions about the contents of this supplement. Additional information about Jonathan Bloom is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).**

## Item 2: Educational Background & Business Experience

### **Educational Background:**

- 2006: Bentley College; BS in Finance

### **Business Background:**

- 10/2016 – Present      AAF Wealth Management, LLC; Investment Advisor
- 10/2013 – 10/2016      Santander Securities, LLC; Financial Consultant
- 06/2012 – 10/2013      Merrill Lynch, Pierce, Fenner & Smith Inc.; Financial Advisor
- 06/2012 – 09/2013      Bank of America; Vice President
- 08/2008 – 05/2012      Triad Advisors, Inc.; Registered Representative
- 08/2008 – 05/2012      Asset Strategy Retirement Consultants, LLC; Financial Consultant

### **Exams, Licenses & Professional Designations**

- 10/2011: Certified Financial Planner (CFP®)
- 12/2006: Series 63 Exam
- 11/2006: Series 7 Exam
- 08/2008: Series 66 Exam
- 06/2006: Massachusetts Life and Health Insurance Licensed

### **CERTIFIED FINANCIAL PLANNER (CFP®):**

The CFP® certification is obtained by completing an advanced college-level course of study addressing the financial planning subject areas that the CFP® Board's studies have determined as necessary for the competent and professional delivery of financial planning services, a comprehensive certification exam (administered in 10 hours over a 2-day period) and agreeing to be bound by the CFP® board's standard of professional conduct. As a prerequisite, the individual must have a Bachelor's degree from a regionally accredited United States college or university (or foreign university equivalent) and have at least 3 years of full time financial planning experience (or equivalent measured at 2,000 hours per year). This designation requires 30 hours of continuing education every 2 years and renewing an agreement to be bound by the Standards of Professional Conduct.

### **Jonathan Bloom**

**Year of Birth:** 1983

## Item 3: Disciplinary Information

There are no legal or disciplinary events material to the evaluation of Mr. Bloom.

## Item 4: Other Business Activities

Mr. Bloom is a licensed insurance agent/broker of our affiliated entity, AAFCPAs Insurance, LLC. He may offer clients products and receive normal and customary commissions as a result of these transactions. Clients are under no obligation to purchase these products. A conflict of interest may arise as these commissionable securities sales may create an incentive to recommend products based on the

compensation earned. To mitigate this potential conflict, disclosure is made to the client at the time of purchase identifying the nature of the transaction and relationship, the role to be played, and any compensation paid to our representatives. In every case, the interests of the client are placed before that of our representatives.

### **Item 5: Additional Compensation**

Mr. Bloom does not receive any other economic benefit for providing advisory services in addition to advisory fees.

### **Item 6: Supervision**

Andrew Hammond, Chief Compliance Officer of AAF Wealth Management, LLC, supervises and monitors Mr. Bloom's activities on a regular basis. Mr. Hammond reviews all outgoing correspondence for written financial advice that Mr. Bloom provides to his clients. Please contact Mr. Hammond if you have any questions about Mr. Bloom's brochure supplement at 508-366-9100.

**Item 1: Cover Page  
Part 2B of Form ADV: Brochure Supplement  
June 2021**

**Kevin Hodson**



**Wealth Management**

**50 Washington Street  
Westborough, MA 01581  
[aafwealthmanagement.com](http://aafwealthmanagement.com)**

**Firm Contact:  
Andrew Hammond  
Chief Compliance Officer**

This brochure supplement provides information about Mr. Hodson that supplements our brochure. You should have received a copy of that brochure. Please contact Mr. Hammond if you did not receive AAF Wealth Management, LLC's brochure or if you have any questions about the contents of this supplement. Additional information about Mr. Hodson is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2: Educational Background & Business Experience

### Educational Background:

- 1995: Providence College; BA in English

### Business Background:

- 02/2019 – Present AAF Wealth Management, LLC; Wealth Advisor
- 04/2018 – 02/2019 Ferris Capital, LLC; Senior Vice President & Wealth Advisor
- 08/2015 – 02/2018 Fidelity Investments; Vice President & Financial Consultant
- 12/2013 – 08/2015 Fidelity Investments; Vice President & Regional Planning Consultant
- 08/2008 – 12/2013 Fidelity Investments; Vice President & Senior Account Executive
- 01/2008 – 08/2008 Fidelity Investments; Investment Advisor Representative
- 07/2005 – 01/2008 Fidelity Investments; Internal Wholesaler
- 10/1999 – 07/2005 United States Marine Corps.; 2<sup>nd</sup> Lieutenant, 1<sup>st</sup> Lieutenant, & Captain
- 06/1998 – 09/1999 Eaton Vance; Wholesaler
- 11/1995 – 06/1998 Fidelity Investments; 401k Representative

### Exams, Licenses & Professional Designations

- 06/2008: Massachusetts Accident and Health or Sickness, Life, Variable Life and Variable Annuity Product Insurance Licensed
- 03/2008: Series 66 Exam
- 09/2005: Series 63 Exam
- 07/1997: Series 7 Exam
- 12/1995: Series 6 Exam

**Kevin P. Hodson**

**Year of Birth:** 1973

## Item 3: Disciplinary Information<sup>1</sup>

There are no legal or disciplinary events material to the evaluation of Mr. Hodson.

## Item 4: Other Business Activities

Mr. Hodson is a licensed insurance agent/broker of our affiliated entity, AAFCPAs Insurance, LLC. He may offer clients products and receive normal and customary commissions as a result of these transactions. Clients are under no obligation to purchase these products. A conflict of interest may arise as these commissionable securities sales may create an incentive to recommend products based on the compensation earned. To mitigate this potential conflict, disclosure is made to the client at the time of

<sup>1</sup> Note: Our firm may, under certain circumstances, rebut the presumption that a disciplinary event is material. If an event is immaterial, we are not required to disclose it. When we review a legal or disciplinary event involving the advisor to determine whether it is appropriate to rebut the presumption of materiality, we consider all of the following factors: (1) the proximity of advisor to the advisory function; (2) the nature of the infraction that led to the disciplinary event; (3) the severity of the disciplinary sanction; and (4) the time elapsed since the date of the disciplinary event. If we conclude that the materiality presumption has been overcome, we prepare and maintain a file memorandum of our determination in our records. We follow SEC rule 204-2(a)(14)(iii) and similar state rules.

purchase identifying the nature of the transaction and relationship, the role to be played, and any compensation paid to our representatives. In every case, the interests of the client are placed before that of our representatives.

### **Item 5: Additional Compensation**

Mr. Hodson does not receive any other economic benefit for providing advisory services in addition to advisory fees.

### **Item 6: Supervision**

Andrew Hammond, Chief Compliance Officer of AAF Wealth Management, LLC, supervises and monitors Mr. Hodson's activities on a regular basis. Mr. Hammond reviews all outgoing correspondence for written financial advice that Mr. Hodson provides to his clients. Please contact Mr. Hammond if you have any questions about Mr. Hodson's brochure supplement at 508-366-9100.

**Item 1: Cover Page  
Part 2B of Form ADV: Brochure Supplement  
June 2021**

**Emily Levine**



**Wealth Management**

**50 Washington Street  
Westborough, MA 01581  
[aafwealthmanagement.com](http://aafwealthmanagement.com)**

**Firm Contact:  
Andrew Hammond  
Chief Compliance Officer**

This brochure supplement provides information about Ms. Levine that supplements our brochure. You should have received a copy of that brochure. Please contact Mr. Hammond if you did not receive AAF Wealth Management, LLC's brochure or if you have any questions about the contents of this supplement. Additional information about Ms. Levine is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2: Educational Background & Business Experience

### Educational Background:

- 2002: Florida State University; BS in English

### Business Background:

- 01/2019 – Present      AAF Wealth Management, LLC; Investment Operations Specialist
- 05/2018 – 12/2018      Unemployed; Stay at Home Parent
- 05/2016 – 05/2018      Financial Foundations; Associate Advisor

### Exams, Licenses & Professional Designations

- 10/2011: Series 7 Exam
- 05/2013: Series 63 Exam
- 09/2016: Series 65 Exam

**Emily B. Levine**

**Year of Birth:** 1980

## Item 3: Disciplinary Information<sup>1</sup>

There are no legal or disciplinary events material to the evaluation of Ms. Levine.

## Item 4: Other Business Activities

Ms. Levine does not have any outside business activities to report.

## Item 5: Additional Compensation

Ms. Levine does not receive any other economic benefit for providing advisory services in addition to advisory fees.

## Item 6: Supervision

Andrew Hammond, Chief Compliance Officer of AAF Wealth Management, LLC, supervises and monitors Ms. Levine's activities on a regular basis. Mr. Hammond reviews all outgoing correspondence for written financial advice that Ms. Levine provides to his clients. Please contact Mr. Hammond if you have any questions about Ms. Levine's brochure supplement at 508-366-9100.

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<sup>1</sup> Note: Our firm may, under certain circumstances, rebut the presumption that a disciplinary event is material. If an event is immaterial, we are not required to disclose it. When we review a legal or disciplinary event involving the advisor to determine whether it is appropriate to rebut the presumption of materiality, we consider all of the following factors: (1) the proximity of advisor to the advisory function; (2) the nature of the infraction that led to the disciplinary event; (3) the severity of the disciplinary sanction; and (4) the time elapsed since the date of the disciplinary event. If we conclude that the materiality presumption has been overcome, we prepare and maintain a file memorandum of our determination in our records. We follow SEC rule 204-2(a)(14)(iii) and similar state rules.

**Item 1: Cover Page  
Part 2B of Form ADV: Brochure Supplement  
November 2021**

**Kyle Bourke**



**Wealth Management**

**50 Washington Street  
Westborough, MA 01581  
[aafwealthmanagement.com](http://aafwealthmanagement.com)**

**Firm Contact:  
Andrew Hammond  
Chief Compliance Officer**

This brochure supplement provides information about Mr. Bourke that supplements our brochure. You should have received a copy of that brochure. Please contact Mr. Hammond if you did not receive AAF Wealth Management, LLC's brochure or if you have any questions about the contents of this supplement. Additional information about Mr. Bourke is available on the SEC's website at [www.adviserinfo.sec.gov](http://www.adviserinfo.sec.gov).

## Item 2: Educational Background & Business Experience

### **Educational Background:**

- 2018: University of Miami; BA in Business Administration

### **Business Background:**

- 05/2021 – Present      AAF Wealth Management, LLC; Financial Planning Associate
- 07/2018 – 05/2021      AAFCPAS; Senior Accountant

### **Exams, Licenses & Professional Designations**

- 09/2021: Series 65 Exam

**Kyle Bourke**

**Year of Birth:** 1995

## Item 3: Disciplinary Information<sup>1</sup>

There are no legal or disciplinary events material to the evaluation of Mr. Bourke.

## Item 4: Other Business Activities

Mr. Bourke does not have any outside business activities to report.

## Item 5: Additional Compensation

Mr. Bourke does not receive any other economic benefit for providing advisory services in addition to advisory fees.

## Item 6: Supervision

Andrew Hammond, Chief Compliance Officer of AAF Wealth Management, LLC, supervises and monitors Mr. Bourke's activities on a regular basis. Mr. Hammond reviews all outgoing correspondence for written financial advice that Mr. Bourke provides to his clients. Please contact Mr. Hammond if you have any questions about Mr. Bourke's brochure supplement at 508-366-9100.

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<sup>1</sup> Note: Our firm may, under certain circumstances, rebut the presumption that a disciplinary event is material. If an event is immaterial, we are not required to disclose it. When we review a legal or disciplinary event involving the advisor to determine whether it is appropriate to rebut the presumption of materiality, we consider all of the following factors: (1) the proximity of advisor to the advisory function; (2) the nature of the infraction that led to the disciplinary event; (3) the severity of the disciplinary sanction; and (4) the time elapsed since the date of the disciplinary event. If we conclude that the materiality presumption has been overcome, we prepare and maintain a file memorandum of our determination in our records. We follow SEC rule 204-2(a)(14)(iii) and similar state rules.



## PRIVACY NOTICE

**Maintaining the trust and confidence of our clients is a high priority. That is why we want you to understand how we protect your privacy when we collect and use information about you, and the steps that we take to safeguard that information. This notice is provided to you on behalf of AAF Wealth Management, LLC.**

**Information We Collect:** In connection with providing investment products, financial advice, or other services, we obtain non-public personal information about you, including:

- Information we receive from you on account applications, such as your address, date of birth, Social Security Number, occupation, financial goals, assets and income;
- Information about your transactions with us, our affiliates, or others; and
- Information received from credit or service bureaus or other third parties, such as your credit history or employment status.

**Categories of Information We Disclose:** We may only disclose information that we collect in accordance with this policy. AAF Wealth Management, LLC does not sell customer lists and will not sell your name to telemarketers.

**Categories of Parties to Whom We Disclose:** We will not disclose information regarding you or your account at AAF Wealth Management, LLC, except under the following circumstances:

- To entities that perform services for us or function on our behalf, including financial service providers, such as a clearing broker-dealer, investment company, or insurance company, other advisers;
- To consumer reporting agencies,
- To third parties who perform services or marketing, client resource management or other parties to help manage your account on our behalf;
- To your attorney, trustee or anyone else who represents you in a fiduciary capacity;
- To our attorneys, accountants or auditors; and
- To government entities or other third parties in response to subpoenas or other legal process as required by law or to comply with regulatory inquiries.

**How We Use Information:** Information may be used among companies that perform support services for us, such as data processors, client relationship management technology, technical systems consultants and programmers, or companies that help us market products and services to you for a number of purposes, such as:

- **To protect your accounts/non-public information** from unauthorized access or identity theft;
- **To process your requests** such as securities purchases and sales;
- **To establish or maintain an account with an unaffiliated third party**, such as a clearing broker-dealer providing services to you and/or AAF Wealth Management, LLC;
- **To service your accounts**, such as by issuing checks and account statements;
- **To comply** with Federal, State, and Self-Regulatory Organization requirements;
- **To keep you informed** about financial services of interest to you.

**Regulation S-AM:** Under Regulation S-AM, a registered investment adviser is prohibited from using eligibility information that it receives from an affiliate to make a marketing solicitation unless: (1) the potential marketing use of that information has been clearly, conspicuously and concisely disclosed to the consumer; (2) the consumer has been provided a reasonable opportunity and a simple method to opt out of receiving the marketing solicitations; and (3) the consumer has not opted out. AAF Wealth Management, LLC does not receive information regarding marketing eligibility from affiliates to make solicitations.

**Regulation S-ID:** Regulation S-ID requires our firm to have an Identity Theft Protection Program (ITPP) that controls reasonably foreseeable risks to customers or to the safety and soundness of our firm from identity theft. We have developed an ITPP to adequately identify and detect potential red-flags to prevent and mitigate identity theft.

**Our Security Policy:** We restrict access to nonpublic personal information about you to those individuals who need to know that information to provide products or services to you and perform their respective duties. We maintain physical, electronic, and procedural security measures to safeguard confidential client information.

**Your Right to Opt Out:** Federal privacy laws give you the right to restrict some sharing of your personal financial information. These laws balance your right to privacy with AAF Wealth Management, LLC's need to provide information for normal business purposes. You have the right to opt out of some information sharing with companies that are (1) Part of the same corporate group as your financial company (or affiliates); or (2) Not part of the same corporate group as your financial company (or non-affiliates). Choosing to restrict the sharing of our personal financial information will not apply to (1) Information about you to firms that help promote and market the company's own products or products offered under a joint agreement between two financial companies; (2) Records of your transactions--such as your loan payments, credit card or debit card purchases, and checking and savings account statements--to firms that provide data processing and mailing services for your company; (3) Information about you in response to a court order; and (4) Your payment history on loans and credit cards to credit bureaus. If you opt out, you limit the extent to which AAF Wealth Management, LLC can provide your personal financial information to non-affiliates.

**Closed or Inactive Accounts:** If you decide to close your account(s) or become an inactive customer, our Privacy Policy will continue to apply to you.

**Complaint Notification:** Please direct complaints to: Andrew Hammond at AAF Wealth Management, LLC, 50 Washington Street, Westborough, MA 01581; 508-366-9100.

**Changes to This Privacy Policy:** If we make any substantial changes in the way we use or disseminate confidential information, we will notify you. If you have any questions concerning this Privacy Policy, please contact us at: AAF Wealth Management, LLC, 50 Washington Street, Westborough, MA 01581; 508-366-9100.